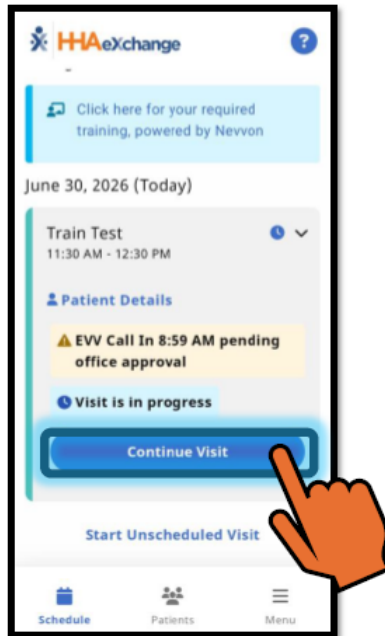
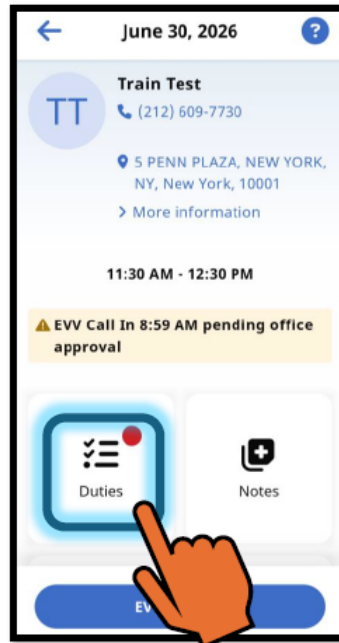


HOW TO CLOCK OUT

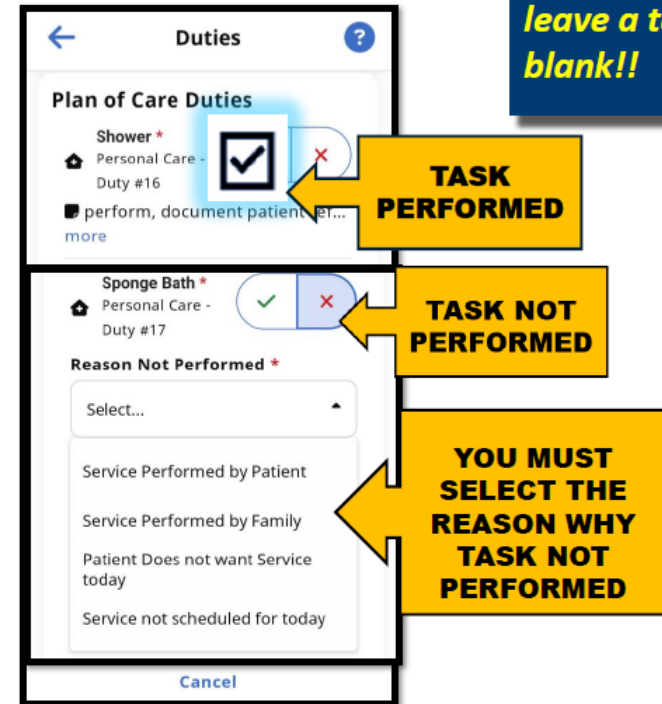
STEP 1. PRESS CONTINUE VISIT



STEP 2: PRESS DUTIES



STEP 3: MARK TASK COMPLETED OR NOT COMPLETED THEN SAVE



Every task in the plan of care must be accounted for.
You cannot leave a task blank!!

HOW TO CLOCK OUT



STEP 4. IF YOU DIDN'T SELECT ALL TASKS, THE SYSTEM CAN'T SAVE IT

**PLEASE
DOUBLE
CHECK ALL
TASKS ARE
ACCOUNTED
FOR!**

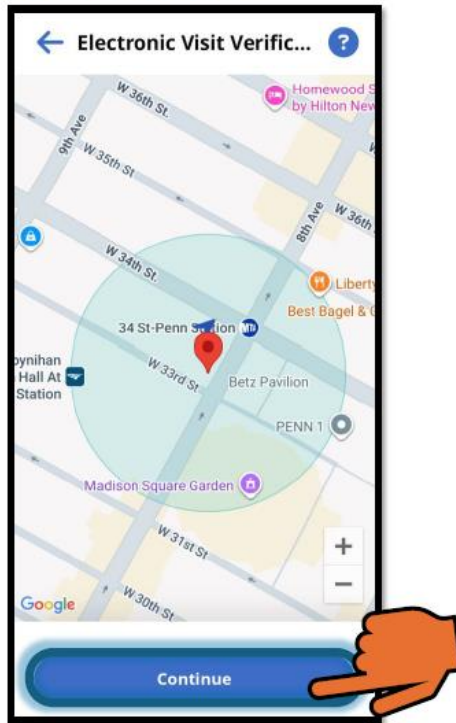
STEP 5. TASKS COMPLETED AND SAVE

STEP 6. SELECT EVV CALL OUT

HOW TO CLOCK OUT



STEP 7. SELECT CONFIRM YOUR GPS
LOCATION ON THE MAP



STEP 8. YOU ARE SUCCESSFULLY CLOCK
OUT

